

STUDENT TIMESHEET

Instructions: Fill in your timesheet each week. Submit your completed timesheet (with initials from your site supervisor) to your CWE Instructor at the end of the term.

STUDENT NAME

STUDENT ID #

SITE (COMPANY NAME)

SITE SUPERVISOR (FIRST & LAST NAME)

TRAINING START DATE

TRAINING END DATE

HOURS/TERM

OF CREDITS

TERM (SU, FA, WI, SP)

Week	Total Hours	Jobs Performed (Report what you did, what equipment you used, what you accomplished, what skills you developed or used)	Supervisor Initial
Week 1			
Week 2			
Week 3			
Week 4			
Week 5			
Week 6			
Week 7			
Week 8			
Week 9			
Week 10			
Week 11			
Total Hours		(Total hours must show minimum required for the credits taken)	

STUDENT SIGNATURE (VERIFYING HOURS WORKED)

DATE